



# ENROLLMENT

2022-2023 AFTER SCHOOL CARE  
PROGRAM ENROLLMENT

Mount de Sales Academy offers an After School Care program that is available to all Mount de Sales students. The program is held in the Academic Resource Center (ARC) from 3:30 p.m. to 6:00 p.m. with the exception of early dismissal days. It is proctored by Mount de Sales faculty and staff. Students will have access to computers and reference materials to use to complete classroom assignments. The priority of the program is to encourage students to use this time wisely.

- Per the Mount de Sales Student Handbook, students who are not involved in an extracurricular school program may NOT wait on campus after 3:30 pm. Students on campus at that time must either leave campus, check in to After School Care, or be involved in an extracurricular activity.
- It is the parent’s/guardian’s responsibility to instruct their child whether to check into the After School Care program.
- Middle School students must be signed out of After School Care by a parent. Upper School students are allowed to check-out independently.

### Billing Options:

- Drop-in Basis—You do not have to sign up for this option. Any student may attend After School Care on a drop-in basis. If your child has not enrolled in the monthly After School Care program and it becomes necessary for them to attend, they can simply go to the ARC and sign in. There will be a \$10 charge per day, not to exceed the maximum per month fee of \$100 (\$50 per month for the short months of August and December). At the end of each month a report will be sent to the Business Office and you will be invoiced for the number of days that your child stayed in After School Care.
- Monthly Enrollment—The price for the program is \$100 per month per student. The price is set regardless of the number of days attending with the exception of August and December. Payment for each of these two months is \$50. Payment is due by the 10th of each month. You may send the payment directly to the school’s Business Office or you may elect to have this added to your monthly payment through **FACTS**.

If you choose to enroll your child in this program, please complete the form below and return to the school along with the Enrollment papers. An emergency contact sheet will be distributed to each enrolled student on the first day of school.

### After School Care

\_\_\_\_\_ I would like to enroll my child(ren) in After School Care for the 2022-2023 school year. I understand I must notify the Business Office in writing if I choose to withdraw my child(ren) from this program.

\_\_\_\_\_ I do not wish to enroll my child(ren) in the After School Care for the entire school year, but I may utilize the drop-in service on an as-needed basis. I agree to be billed according to the number of days my child attends the program.

Student’s Name(s) \_\_\_\_\_

Parent’s/Guardian’s Signature \_\_\_\_\_